



Cheltenham Canoe Club



Swimming Pool Risk Assessment (to assess the risks associated with 3rd party 'pay for' pool venues)

Hazard	Risks	Probability	Possible consequence	Control Measures (CM)	Additional control measures (ACM)	Responsibility for controls and completion date
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In Water – multiple users	Collision Capsize	Med	Cuts & Bruises, Concussion & drowning.	Service provider (pool) to provide lifeguard service throughout the session. First Aid on site Swimmers are engaged in canoe training activities Capsize Drills conducted early in training and supervised by competent club members	Appointed activity specific supervisors	CM: service provider & participants throughout session. ACM: Committee prior to session.
Parents & Spectators	Falling or knocked into the water	Low	Cuts & Bruises, Concussion & drowning.	Service provider (pool) to provide lifeguard service throughout the session. First Aid on site	Advice to parents & spectators on risks	CM: service provider throughout session. ACM: Committee prior to session
Cold Water, Wind Chill & Evaporation Chill.	Hypothermia (including indoor venues)	Low	Shock	All paddlers briefed to dress appropriately. Parents to be on hand to assist with any children showing signs of over exposure to cold water/wind.		CM: Organiser, Paddlers & Parents
PPE	Equipment Failure	Low	Head injury / drowning	Policies and procedures for annual inspection and testing of Club PPE	Procedural advice for owners to inspect own equipment	CM:- QM & HS Off ACM:- Paddlers



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<p>Incident due to specific activity:</p> <p>Polo</p>	Collision Capsize	Med	Cuts & Bruises, Concussion & drowning	<p>Service provider (pool) to provide lifeguard service throughout the session. First Aid on site</p> <p>Paddle incidents: all paddles to be club polo specific only with rubber blade.</p> <p>Head injury: All members to wear helmets</p> <p>Crash injury: All members to wear buoyancy aids.</p> <p>Rules to be agreed and understood at start: altered dependent upon skill level of participants.</p>	Coach to check club equipment	<p>CM: Service provider & paddlers throughout session.</p> <p>ACM: Coach prior to session.</p>
<p>Incident due to specific activity:</p> <p>Freestyle</p>	Collision with other users	Med	Cuts & Bruises, Concussion & drowning	<p>Service provider (pool) to provide lifeguard service throughout the session. First Aid on site</p> <p>Allocated areas for specific activities</p>		CM: CM: Service provider & paddlers throughout session.
<p>Incident due to specific activity:</p> <p>Coaching</p>	Clashes by novices' paddlers out of control	Med		Coaches leading and supervising novice paddlers.	Additional coaches or supervisors for larger groups	<p>CM: Coaches & Supervisors throughout session.</p> <p>ACM: Committee prior to session.</p>



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Multiple users within group	Collision	Low	Cuts & Bruises, Concussion & drowning	Session to be organised to ensure segregation of paddlers based upon skill and/or physical strength	Additional coaches or supervisors for larger groups	CM: Coaches & Supervisors throughout session. ACM: Committee prior to session
Swimmers	Collision	Low	Cuts & Bruises, Concussion & drowning	General swimming prohibited throughout session		CM: Coaches & Supervisors throughout session
Wet surfaces & equipment around pool	Slip & trip	Low	Cuts & Bruises, Concussion & drowning	Service provider (pool) to provide lifeguard service throughout the session. First Aid on site No running allowed on poolside. Equipment to be controlled away from pool side leaving edges clear for activity		CM: Service provider, participant's and supervisors.
Manual Handling - boats and other equipment	Incorrect lifting & carrying	Low	Sprains, Cuts & Bruises	Club members to carry own equipment and be aware of the safety issues for their craft.	Visiting members to be briefed on safe carry procedure as part of induction by trained member of staff.	CM: Participants & Parents ACM: Supervisors prior to activity.



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Participants prior medical condition	On set of medical emergencies	Low	Incapacitation & Hospitalisation	All members required to make a medical declaration upon joining the club. All day members declare medical condition at start of course. Instructors confirm with group being instructed if there are any issues to declare.	Coaches & Organisers to seek advice if in doubt	CM: Participants and club policy prior to activity. ACM: Coaches & Organisers prior to activity.
HSE Incident	Medical attention	Low	Use of emergency services	First Aid Kit held on waterside - site Staff will provide. Throw Line on hand – site to provide. Landline phone available for emergency services call out. Clean water available for washing of cuts and grazes. Cheltenham Hospital is next building along.		CM: First aiders, Coaches, Supervisors and club procedure.